



Gladesville Primary School  
48 Gladesville Dve, Kilsyth, 3137  
03 9728 1877  
gladesville.ps@education.vic.gov.au

## GLADESVILLE PRIMARY SCHOOL PARENT PAYMENT ARRANGEMENTS 2023

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### Foundation

Dear Parent/ Caregiver,

Gladesville Primary School is looking forward to another great year of teaching and learning and would like to advise you of Gladesville Primary School's parent payment arrangements for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to *provide a wider offering of subjects and special curriculum experiences; enhanced digital learning opportunities; the upgrade of our facilities; faster WIFI and internet.*

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Nicki Wood*  
**Principal**

*Russell Yeo*  
**School Council President**



## Curriculum Contributions

Below is a list of items and activities that students use, or participate in, to access the Curriculum.

Curriculum Contributions	Amount
Classroom Consumable Resources – IT devices, printing & photocopying of worksheets and learning items	149
Essential Assessment – Online Subscription	15
Mangahigh – Online Subscription	25
Reading Eggs – Online Subscription	25
MAPPEN – Online Subscription	34
Library – new release books including CBC award winning books	5
Visual Art – paint, crayons, glitter, coloured paper etc	10
Physical Education – sporting equipment including tennis balls, basketballs, footballs, tennis racket replacement	10
Indonesian – Indonesian language specific books, puppets, games	10
STEM – coding Bee Bots, Pro Bots, resources and accessories.	10
Performing Arts Production – Choreography instruction, Bus travel to and from venue,	77
Health & Physical Education – Yoga Tm 4	43
Whole School Swimming – Entry & Bus Travel Cost	90
<b>TOTAL</b>	<b>\$503.00</b>

## Extra-Curricular Items and Activities

Gladesville Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.



Extra-Curricular Items and Activities	Amount	Purchase, (Please tick)
Indigenous Performance - Optional	\$20.00	
Sports Carnival - Optional	\$8.00	
CERES - Optional	\$37.00	
Life Education Van - Optional	\$15.00	
<b>TOTAL</b>	<b>\$80.00</b>	

### Other Contributions

Gladesville Primary School continues to welcome your voluntary contributions to support our school for non-curriculum items and activities.

Other Contributions	Tax deductible ?	Amount
<i>Building Fund</i>	Yes	\$30
<i>First Aid</i>	No	\$10
<i>Working Bee</i>	No	\$30
<b>TOTAL</b>		<b>\$ 70.00</b>

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

### Total

Category	
Curriculum Contributions	\$
Extra-Curricular Items and Activities	\$
Other Contributions	\$



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## Financial Support for Families

*Gladesville Primary School* understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- Financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact us at the school.

## Payment Methods

### BPAY PAYMENT



#### **Bill Code 87361**

**Bill Reference** is located on your Family Statement.

BPAY payments made after 6pm (EST) will be processed the next business day. Check with your institution for cut-off times. BPAY payments can be scheduled at regular intervals to enable contributions to be made over a period of time.

### CREDIT CARD PAYMENT



Credit card payments can be made either in person, or by completing the information below and sending it to the school office. **\*\*All credit card details will be destroyed once the transaction has been successfully completed.**

### CENTREPAY



Centrepay is a free direct bill-paying service offered to families receiving Centrelink payments. Centrepay allows you to pay all school payments by having a regular amount deducted from your payments and allocated toward your school expenses making the payments easy and affordable. To set up Centrepay for your family, see the Business Manager.

**OR**

**Please contact the school office to make an alternative arrangement.**

## Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.