Dear Parents/ Caregivers,

Parent Teacher Conferences of 15 minute duration will be held on Tuesday 24th June between 12 noon and 8.00 pm.

**Please complete the form below and return to school by Wednesday 18th June, 2014.**

We encourage all families to attend, so that we can continue to develop important relationships between home and school. Students have worked hard and like to show off their work to their family.

The interviews are 3 way conversations and we would like students to attend them as well.

If you are unable to attend on this day please write a note or see your child’s teacher to make an alternative time.

Yours Sincerely,

Elizabeth Thomas
Principal

Parent Teacher Conferences Tuesday 24th June, 2014

Please return the slip to the teacher of your oldest child.

**Child’s Name:** ………………………………………………….. **Class:** ………..  
I would like an interview with my child’s class teacher and would prefer the following approximate time. Please circle.

- Between 12noon and 3:00pm
- Between 3:00pm and 5:00pm
- Between 5:00pm and 8:00pm

If you have a child in another class please indicate in the space below to enable us to co-ordinate times as closely as possible.

**Child’s Name:** ………………………………………………….. **Class:** ……….. 
**Child’s Name:** ………………………………………………….. **Class:** ……….. 
**Child’s Name:** ………………………………………………….. **Class:** ………..

Teacher requests an interview  □