



## GLADESVILLE PRIMARY SCHOOL No 5066 ASSESSMENT AND REPORTING POLICY

### Rationale:

- Accurate and comprehensive assessment of school and student performance aids in establishing open communication, helps to improve student learning, assists in establishing future direction, and helps to identify areas of exemplary performance, as well as those in need of support and assistance.

### Aims:

- To assess school and student performance accurately and comprehensively.
- To improve student learning by accurately determining areas of future need, as well as areas of current exemplary performance.

### Implementation:

- Provide students and parents with an indication of student's progress.
- Assessments will be used to identify future lessons and directions, rather than simply a prelude to reporting achievement.
- Teachers will include a variety of assessment strategies in teaching programs to provide multiple sources of information about student achievement. These may include tests and assignments, projects, portfolios, performance observations, discussions and involvement in state-wide standardised testing processes such as NAPLAN.
- Encourage three way communications between parents, teachers and students.
- Aim at showing the child and parent a meaningful picture and not present oversimplified summaries.
- Involve the student in developing an awareness of their own progress.
- Teachers will develop a manageable system of keeping records that can provide a rich mixture of observations of student learning.
- Teachers will use the data they collect to make judgements about, and report on, student achievement in relation to the AusVELS.
- Our school will progressively develop and assess in accordance with individual learning improvement plans students in consultation with parents and, where appropriate, with others with specific expertise.
- The reports are to be clear and easily understood.
- Reporting to parents shall follow this minimum schedule:
  - Early in the year – an information night /interviews – “*get to know you night*” will be conducted.
  - Mid-Year – Written reports based on AusVELS standards & Progression points and a collection of assessed student work to be placed in a portfolio (to be sent home) followed by parent interviews.
  - End of Year – written report based on AusVELS standards & Progression points and a collection of assessed student work to be placed in a portfolio (to be sent home).
  - At Other Times – Parents or teachers may request an interview.

- Student Support Group meetings will be held with parents, outside agencies, teachers, ES Staff (dependent on child's needs) once a term.
- The school will provide all required performance data to DEECD and the community by means of an annual report, as well as an Executive Summary of performance data to all families.

**Evaluation:**

- This policy will be evaluated in line with School Council cyclical review of policy documents and school and DEECD priorities.

This policy was last ratified by School Council in June 2013.